

COLLEGE OF GRADUATE STUDIES, UNIVERSITI TENAGA NASIONAL,  
 JALAN IKRAM-UNITEN, 43000 KAJANG, SELANGOR

**RENOMINATION OF SUPERVISORS AND/OR CHANGE OF THESIS/  
 DISSERTATION/PROJECT REPORT TITLE FOR STRUCTURES A, B AND C**

**PART A: TO BE COMPLETED BY STUDENT**

**1. Details of Student:**

Student Name : \_\_\_\_\_

Student ID : \_\_\_\_\_

Programme (please tick  $\surd$ ):

PhD (Business Management)	
PhD (Engineering)	
PhD in Industrial Science	
PhD in Information and Communication Technology	

Program Structure	
A	
B	
C	

Master of Electrical Engineering	
Master of Civil Engineering	
Master of Mechanical Engineering	
Master of Industrial Science	
Master of Communication Systems Engineering	
Master of Structural Engineering	

Master of Software Engineering	
Master of Information Technology	

Master of Science in Management	
Master of Science in Accounting	
Master of Science in Finance	
Master of Engineering Management	
Master of Business Administration	
Master of Energy Management	

Field of study : \_\_\_\_\_

Title of Thesis/Dissertation/Project Report (use BLOCK LETTERS or typed):

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**2. Details of Supervisory Committee:**

1. Name of original members of Supervisory Committee:

Main Supervisor : \_\_\_\_\_

Co-Supervisor : \_\_\_\_\_

Field Supervisor : \_\_\_\_\_

2. Reasons for change of Supervisory Committee:

- Change field of study
- Withdrawal of supervisory committee member
- No longer in service with UNITEN
- Additional expertise required
- Others (please state)

\_\_\_\_\_

\_\_\_\_\_

3. Reasons for change of Thesis/ Dissertation/ Project Report title:

\_\_\_\_\_

\_\_\_\_\_

Original Title : \_\_\_\_\_

New Title : \_\_\_\_\_

4. Please indicate the name of Supervisors **added and dropped** and their details. *Signatures and Official Stamp of supervisors added are mandatory.*

Name	Main Supervisor / Co-Supervisor / Field Supervisor	Added / Dropped	Field of Specialization	Department/ College/ Organization	Signature & Official Stamp

5. Corresponding email address: \_\_\_\_\_  
for **added** Field-supervisor

**3. Supervisory Information of the Supervisors Added (To be filled by supervisors added):**

Name of supervisors added	Current no. of postgraduate students being supervised		No. of postgraduate students supervised whom have graduated	
	PhD	Master	PhD	Master

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**PART B: FOR OFFICE USE**

**1. Recommendation of the COGS Committee Representative:**

Support

Do not support

\_\_\_\_\_  
Signature and Official Stamp of the  
COGS Committee Representative

\_\_\_\_\_  
Date

**2. Approval of the Dean, College of Graduate Studies:**

Accept

Reject

\_\_\_\_\_  
Signature and Official Stamp of the Dean, COGS

\_\_\_\_\_  
Date

## **GUIDELINES FOR NOMINATION**

### ❖ **Supervisors / Co-Supervisors**

1. Supervisors and Co-Supervisors will have to be UNITEN academic staff.
  - Co-Supervisors are not encouraged for Structure C;
  - For Structure A, a Co-Supervisor must be appointed;
  - For Structure A, on a case-to-case basis, an additional Field Supervisor from another university or industry may be appointed to enhance and facilitate project supervision; and
  - A student may request to be supervised under his preferred area of research provided the expertise is available
2. The Dean of College of Graduate Studies approves the appointment of Supervisors for theses, dissertations and projects based on the following rules and regulations:

Programme	Supervisor	Co-Supervisor
<b>Structure A - PhD</b> <i>(thesis)</i>	<ul style="list-style-type: none"> <li>• PhD in the domain; and</li> <li>• Co-supervised and graduated 1 Structure A Master or 2 Structure B Master</li> </ul>	<ul style="list-style-type: none"> <li>• PhD in the domain; or</li> <li>• Master in a supporting domain</li> </ul>
<b>Structure A – Master</b> <i>(thesis)</i>	<ul style="list-style-type: none"> <li>• PhD in the domain; or</li> <li>• Master in the domain , and co-supervised and graduated at least 1 Structure A Master; or</li> <li>• Master in the domain as well as co-supervised and graduated at least 1 Structure B Master. A Co-Supervisor with a PhD in the domain must be appointed.</li> </ul>	<ul style="list-style-type: none"> <li>• PhD in the domain; or</li> <li>• Master in a supporting domain</li> </ul>
<b>Structure B - Master</b> <i>(dissertation)</i>	<ul style="list-style-type: none"> <li>• PhD in the domain; or</li> <li>• Master and co-supervised and graduated at least 2 Structure B Master</li> </ul>	<ul style="list-style-type: none"> <li>• PhD in the domain; or</li> <li>• Master in a supporting domain</li> </ul>
<b>Structure C - Master</b> <i>(project)</i>	<ul style="list-style-type: none"> <li>• PhD in the domain; or</li> <li>• Master in the domain</li> </ul>	<ul style="list-style-type: none"> <li>• Not encouraged</li> </ul>