

SPORTS FACILITIES BOOKING FORM (SAD-750-007-QR-01)

NAME :	
ID NO. / IC NO. :	
TELEPHONE NUMBER :	
EMAIL :	
TYPE OF EVENT : (SOCIAL / TRAINING / FRIENDLY MATCH / TOURNAMENT)	
DATE :	TIME :

SPORTS ARENA

NO.	COURTS	A	B	C	NOTES
1	NETBALL				
2	FUTSAL				
3	SEPAK TAKRAW				
4	BASKETBALL				
5	VOLLEYBALL				

OUTDOOR

NO.	COURT	NOTES
1		
2		

SPORTS ARENA RULES & REGULATIONS

1. Students/users are required to book the facilities by using the form which can be obtained at Level 1, Sports Arena @ UNITEN, from 8:30am-5:00pm.
2. Payments need to be made prior to using any of sports facilities. **NO REFUND** policy is applied.
3. For walk-in procedures (Sports Arena @ UNITEN only), students/users can book facilities at staff counter from 5:00pm-until latest 10:00pm daily. No walk-in on weekends.
4. Students/users must comply with rules and regulations of the sports facilities for the whole duration of the activity.
5. Students/users must be responsible for the cleanliness of the areas within the sports utilities used.
6. Users must wear suitable sports attire. NO studded footwear is allowed at Sports Arena @ UNITEN.
7. Students/users will be fined for any damages of the sport facilities during usage.
8. Staff in charge at the sports facilities has the rights to stop any users who do not comply with the rules.
9. UNITEN will not be held for any responsible for any injuries or accidents that may occurs while using the sports facilities.

I, agree to abide by the rules and regulations for the usage of sports facilities and equipment and will be responsible for cleanliness of the facilities and equipment used. UNITEN has the right to claim for the damage/losses of the facilities and equipment while under my care/usage. UNITEN are not responsible for any mishap, negligent and injury to the user.

TOTAL PAYMENT (RM)	
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Signature : _____

NAME	
DATE	

Staff Signature : _____

NAME	
DATE	

“SMOKING IS STRICTLY FORBIDDEN IN THE UNIVERSITY COMPOUND”