

Accommodation Application Form for New Student – International

Please fill up this form if you required on-campus accommodation at UNITEN Putrajaya Campus.

Please tick the appropriate box:-

I will stay for the whole semester (1 Semester)

I will not stay for one semester (temporary stay only)

We are encouraging you fill up the form after you had confirmed the flight ticket.

Please provide all the required information for our further action.

Full Name	
Gender	
Country	
Student ID Number	
Passport Number	
Check-In Date	
Check-In Time	
Type of room	TBC
Room Rate	TBC
Residency/ Venue	TBC

Note: Currently room with air conditioning (Premium Room & Super Deluxe Room) is very limited and may not available (fully occupied).

Accommodation Office Operation Hours for check in purpose:

Monday – Friday (Close on Saturday, Sunday & Public Holiday)

9.00 am – 12.00 noon

2.30 pm – 4.30 pm

Accommodation Supervisor will assist you during the check in process at the Residency Office. You may need to pay accommodation advance payment (one month rental – applicable for new student only) upon check in based on type of room that available on that day.

Any changes or request can be made during the check in process. Please inform the Accommodation Supervisor if your need more information or assistance.

Please be informed that the Student Residence Unit reserves the right to make any changes before and during the students' arrival at the residence.

Please comply with the university rules throughout your stay in the student residence.

You may submit the complete form to Razif@uniten.edu.my .

Thank you.

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Full Name:

Date:

Important Notes:

A Resident who has registered to stay in the student apartment for a particular Semester and intends to leave the Apartment in the midst of a semester for any reason whatsoever shall be liable for the full rental of the apartment fees.