APPLICATION TO ACTIVATE STUDENT STATUS FORM
COLLEGE OF GRADUATE STUDIES

APPLICANT DETAILS	
Name	
Student ID	
Programme	
Update Status for Semester	
Email Address	
Handphone No.	
REASONS FOR ACTIVATION	
"I humbly request to activate my student status because of the following reasons. I also understand that my application to change student status will not be processed until I have settled all outstanding fees with the university. Fine RM100.00 will be charge for reactivation of student ID.	
Applicant Signature: ….....	***Date: …….***

REVIEW FROM INTERNATIONAL OFFICE (kindly tick)	
□ Student Pass Expiry Date □ Passport validity □ Passport validity less than 1 year □ Student Pass validity less 6 months □ Student Pass has expired □ Currently student is overstaying □ Currently, IO extending student pass □ Student pass can renewed 3 month within return of student □ Currently, IO doing Special Pass for student □ Currently student renewing/ extending validity of passport	Additional Comments and Recommendation: _____ _____ _____ _____ _____ ☐ Recommended ☐ Not Recommended _____ _____ Signature and Stamp Date

COGS Office Use:		
Effective Date		
Student Status		
Debts	☐ **Yes : RM_____** ☐ **No**	
Checked by :	**Recommended/ Not Recommended by:**	**Approved /Disapproved by:**
……..... Administration Assistant COGS Office	**…… Admin Executive COGS Office**	**…….. Deputy Dean COGS Office**
Date:……	**Date:……**	**Date:……**
Letter of change status issued on		