

COLLEGE OF GRADUATE STUDIES, UNIVERSITI TENAGA NASIONAL,
 JALAN IKRAM-UNITEN, 43000 KAJANG, SELANGOR

**NOMINATION OF SUPERVISOR AND CO-SUPERVISORS FOR
 STRUCTURES A, B AND C**

PART A: TO BE COMPLETED BY STUDENT

1. Details of Student:

Student Name : _____

Student ID : _____

Programme (please tick \surd):

Kindly tick programme as stated in your offer letter.

PhD (Business Management)	<input type="checkbox"/>
PhD (Engineering)	<input type="checkbox"/>
PhD in Industrial Science	<input type="checkbox"/>
PhD in Information and Communication Technology	<input type="checkbox"/>

Program Structure	
A	<input type="checkbox"/>
B	<input type="checkbox"/>
C	<input type="checkbox"/>

Master of Electrical Engineering	<input type="checkbox"/>
Master of Science in Electrical Engineering	<input type="checkbox"/>
Master in Electrical Engineering	<input type="checkbox"/>
Master of Civil Engineering	<input type="checkbox"/>
Master of Science in Civil Engineering	<input type="checkbox"/>
Master of Mechanical Engineering	<input type="checkbox"/>
Master of Science in Mechanical Engineering	<input type="checkbox"/>
Master of Industrial Science	<input type="checkbox"/>
Master of Structural Engineering	<input type="checkbox"/>
Master in Structural Engineering	<input type="checkbox"/>

Master of Software Engineering	<input type="checkbox"/>
Master of Information Technology	<input type="checkbox"/>
Master in Information Technology	<input type="checkbox"/>
Master of Science in Information Technology	<input type="checkbox"/>
Master in Artificial Intelligence	<input type="checkbox"/>
Master in Data Science	<input type="checkbox"/>

Master of Science in Management	<input type="checkbox"/>
Master of Science in Accounting	<input type="checkbox"/>
Master of Science in Finance	<input type="checkbox"/>
Master of Engineering Management	<input type="checkbox"/>
Master in Engineering Management	<input type="checkbox"/>
Master of Business Administration	<input type="checkbox"/>
Master of Energy Management	<input type="checkbox"/>
Master in Energy Management	<input type="checkbox"/>

Research Institute (Structure A, B and C):

Please consult your supervisor.

1. Institute of Energy Policy and Research (IEPRe)
2. Institute of Power Engineering (IPE)
3. Institute of Sustainable Energy (ISE)
4. Institute of Energy Infrastructure (IEI)
5. Institute of Informatics and Computing in Energy (IICE)
6. Institute of Nuclear Energy (INE)

Field of study : _____

Sustainable Development Goals (SDG) (Structure A,B and C):

Please consult your supervisor.

SDG Goal No:

1. No Poverty
2. Zero Hunger
3. Good Health and Well Being
4. Quality Education
5. Gender Equality
6. Clean Water and Sanitation
7. Affordable and Clean Energy
8. Decent Work and Economic Growth
9. Industry, Innovation and Infrastructure
10. Reduced Inequalities
11. Sustainable Cities and Communities
12. Responsible Consumption and Production
13. Climate Action
14. Life Below Water
15. Life on Land
16. Peace, Justice and Strong Institutions
17. Partnerships for the Goals

Title of Thesis / Dissertation / Project Report (use BLOCK LETTERS or typed): kindly refer to :

[Guidelines for Postgraduate Thesis/ Dissertation/ Project Report Titles](#)

2. Details of Supervisory Committee. Please state designation (Prof. / Assoc. Prof. / Dr.)

1. Main Supervisor (UNITEN) : _____
Field of Specialization : _____
Department/ College : _____
Research Institute : _____
(Signature and Official Stamp) : _____
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2. Co-Supervisor (UNITEN) : _____
Field of Specialization : _____
Department/ College : _____
Research Institute : _____
(Signature and Official Stamp) : _____
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3. Co-Supervisor (Other University) : _____
Institution : _____
Field of Specialization : _____
Corresponding Address : _____
Corresponding Email Address : _____
(Signature and Official Stamp) : _____
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4. Field Supervisor (Industry)
(Please attach the updated CV) : _____
Field of Specialization : _____
Academic Qualification : _____
Corresponding Address : _____
Corresponding Email Address : _____
(Signature and Official Stamp) : _____
()

3. Supervisory Information of the Supervisors:

Capacity	Current no. of postgraduate students being supervised		No. of postgraduate students supervised whom have graduated	
	PhD	Master	PhD	Master
Main Supervisor (UNITEN)				
Co-Supervisor (UNITEN)				
Co-Supervisor (Other University)				
Field Supervisor (Industry)				

4. Declaration by the student

I declare that:

Im not personally related to the main supervisor, co-supervisor(s) and field supervisor

**Personal relationship includes family relationship, business/ financial/ commercial relationship or any other personal relationships which may rise to conflict of interest.*

I hereby confirm that the information provided is correct.

Signature of Student

Date

PART B: FOR OFFICE USE

1. Recommendation of the College (COE/CCI/CES/COBA) Representative:

Support

Do not support

**Signature and Official Stamp of the
College Representative**

Date

2. Approval of the Dean, College of Graduate Studies :

Accept

Reject

Signature and Official Stamp of the Dean, COGS

Date

❖ **GUIDELINES FOR NOMINATION OF SUPERVISORS**

1. Main Supervisor will have to be UNITEN academic staff.
2. For Structure A, one (1) Co-Supervisor from UNITEN must be appointed. If special expertise is required, the co-supervisors can be appointed from other university to provide insights and guidance in those areas of specialization.
3. For Structure A, on a case-to-case basis, a Field Supervisor from industry may be appointed to enhance and facilitate project supervision.
4. A student may request to be supervised under his/her preferred area of research provided the expertise is available.
5. The Main Supervisor, Co-Supervisors and Field Supervisor should not be currently registered as a postgraduate student at UNITEN or at any other universities.
6. Co-Supervisors are not encouraged for Structure C.
7. The Dean of College of Graduate Studies approves the appointment of Supervisors for theses, dissertations and projects based on the following qualification requirements:

Programme	Supervisor	Co-Supervisor
Structure A - PhD (<i>thesis</i>)	<ul style="list-style-type: none"> • PhD in the domain; and • Supervised / co-supervised and graduated at least 1 Structure A Master or co-supervised doctoral research candidate to completion. • The Supervisors must go through structured supervision training. 	<ul style="list-style-type: none"> • PhD in the domain; or • Master in a supporting domain • Where a Co-Supervisors has only a master's degree, extensive experience in research is required and subject to the approval of the Senate of the HEP. • A Field Supervisors from the industry must have at least a master's degree and have a minimum of 10 years' experience in the field at a level appropriate for the thesis. • The Supervisors must go through structured supervision training.
Structure A – Master (<i>thesis</i>)	<ul style="list-style-type: none"> • PhD in the domain; or • If the Supervisor has a master's degree in the field, the Supervisor must: <ol style="list-style-type: none"> a) have at least 5 years' experience in teaching and research; AND b) has co-supervised master's candidate. • The Supervisors must go through structured supervision training. 	<ul style="list-style-type: none"> • PhD in the domain; or • Master in a supporting domain. • Where the Co-Supervisor has only a master's degree in the field, the Co-Supervisor must have at least 1 year experience in teaching AND research. • A Field Supervisor from the industry must have at least a bachelor's degree and have a minimum of 5 years' experience in the field at a level appropriate for the thesis. • The Supervisors must go through structured supervision training.
Structure B - Master (<i>dissertation</i>)	<ul style="list-style-type: none"> • PhD in the domain; or • If the Supervisor has a master's degree in the field, the Supervisor must: <ol style="list-style-type: none"> a) have at least 5 years' experience in teaching and 	<ul style="list-style-type: none"> • PhD in the domain; or • If the Co-Supervisor has only a master's degree in the field, the Co-Supervisor must have at least 1 year experience in teaching AND

	<p>research; AND b) has co-supervised master's candidate.</p> <ul style="list-style-type: none"> • The Supervisors must go through structured supervision training. 	<p>research.</p> <ul style="list-style-type: none"> • A Field Supervisor from the industry or practitioner must have at least a bachelor's degree and at least 5 years of experience in the field at a level appropriate for the dissertation. • The Supervisors must go through structured supervision training.
<p>Structure C - Master (project)</p>	<ul style="list-style-type: none"> • PhD in the domain; or If the Supervisors has a master's degree in the field, the Supervisors must have at least 5years' experience in teaching • The Supervisors must go through structured supervisor training 	<ul style="list-style-type: none"> • Co-Supervisors is not encouraged. • Supervisors from the industry or practitioner must have at least a bachelor's degree and at least 5 years of experience in the field at a level appropriate for the project report